

# MISSOURI

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your election official. Read all instructions printed below and on the FPCA before completing and signing your application.

# FEDERAL POST CARD APPLICATION

[illegible]

## Application Instructions

Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.

**A.** Provide last four digits of your Social Security number.

**B.** Do not leave blank. Enter “N/A” if not applicable or if you are a first time voter.

**C.** Provide the complete street address of your Missouri voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location. For example: “on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station.” This address must be different from the one provided in Item 4 and must be within the county or city where you claim legal voting residence.

**D.** Print the complete address where you want your ballot sent - usually your current mailing address. It must be different from the address you provided in Item 3.

**E.** You must request a particular party’s ballot to apply for a primary election ballot (Example: Democrat, Republican) or write “none” in Item 6 of the FPCA. If you do not respond to the request for a political party designation, the election authority is authorized to provide that part of the ballot for which no political party designation is required. Political party affiliation is not required if only requesting absentee ballots for general elections.

**F.** Check ONE box.

**G.** You must sign and date the FPCA. When signing, you are sharing or affirming the information is true and correct.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Missouri and members of the Uniformed Services and their family members. Uniformed Services are defined as members of the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. Registering and Requesting an Absentee Ballot

You may use a single FPCA to request absentee ballots for both the primary and general elections in a calendar year (for local, state and Federal offices).

You are not required to register, but you may register permanently and request an absentee ballot, by sending a completed FPCA to the local election official requesting the state registration card in time to receive the state registration card, fill it in and return it to the local election official so that it arrives not later than the fourth Wednesday (27 days) before the election. Upon timely return of the state registration card, the local election official will send you an absentee ballot.

To request an absentee ballot only, send a completed FPCA to the local election official so that it arrives not earlier than the sixth Tuesday (42 days before the election) and not later than the Wednesday before the election. All applications for absentee ballots received prior to the sixth Tuesday before an election will be stored by the local election official until such time as the applications are processed.

### C. Casting Your Vote

**Ballot Return Deadline:** Voted ballot must arrive at the local elections office before 7:00 p.m. on election day.

Absentee ballots are available beginning 42 days prior to the election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2.

### D. Notary/Witness Requirements

**FPCA:** No notary or witness required.

**State Registration Card:** The state registration card used to register permanently must be witnessed by a

notary public or other officer authorized by law to administer oaths.

**Ballot Return Envelope:** No notary or witness required.

### E. Electronic Transmission of FPCAs and Ballots

- Some Missouri counties may allow you to send the FPCA application for an absentee ballot by fax. After faxing, submit the FPCA by mail.
- Missouri does not allow you to receive the blank ballot by fax.
- Missouri does not allow you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. Use only the following numbers:

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

### F. Application For Ballot By Proxy

Your spouse, grandparent, parent, brother, sister, child or grandchild may request (in person to the local election official) that an absentee ballot be mailed to you.

### G. Special Write-in Absentee Ballot

Missouri provides a state special write-in absentee ballot available 80 days before a general election if you will be unable to vote by any other means due to requirements of military service or due to living in an isolated or extremely remote area of the world.

You may use the FPCA to request this state special write-in absentee ballot. In Item 7 of the FPCA, place one of the state special write-in labels from Section III.F. If no labels are available, write in Item 7: "I am unable to vote by any other means due to requirements of military service or due to living in isolated or extremely remote areas of the world. I request a special write-in absentee ballot."

You must request the state special write-in ballot within 80 days of a general election. Vote this ballot by writing in a party preference or the names of specific candidates.

***Notify Your Local Election Official About Your Current Mailing Address***

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Missouri and overseas electors. The term “overseas elector” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Missouri.

- civilian employees of the U.S. Government residing overseas and their spouses and dependents (for local, state and Federal office ballots)
- members of religious or welfare groups attached to the military overseas and their spouses and dependents (for local, state and Federal office ballots)
- other Missouri residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas electors (for Federal office ballots only)

### B. Registering and Requesting an Absentee Ballot

You may use a single FPCA to request absentee ballots for both the primary and general elections in a calendar year.

You are not required to register, but you may register permanently and request an absentee ballot by sending a completed FPCA to the local election official requesting the state registration card in time to receive the state registration card, fill it in and return it to the local election official so that it arrives not later than the fourth Wednesday (27 days) before the election. Upon timely return of the state registration card, the local election official will send you an absentee ballot.

If you are a Missouri resident temporarily residing outside the U.S., are not affiliated with the U.S. Federal Government and wish to receive a ballot for local, state and Federal offices (instead of a ballot for Federal offices only), you must permanently register to receive such ballot. Otherwise, you will be treated as an overseas elector and will be sent a ballot for Federal offices only.

To request an absentee ballot only, send a completed FPCA to the local election official so that it arrives not earlier than the sixth Tuesday (42 days before the election) and not later than the Wednesday before the election. All applications for absentee ballots received prior to the sixth Tuesday before an election will be stored by the local election official until such time as the applications are processed.

If you are an overseas elector, you are eligible to vote for Federal offices only and your application for an absentee ballot must be received not later than 5 p.m. on the Wednesday prior to election day.

### C. Casting Your Vote

**Ballot Return Deadline:** Return the voted ballot to the local election official so that it arrives before 7:00 p.m. on election day.

Local election officials mail ballots beginning 42 days prior to the election. Local election officials will send ballots for Federal offices only to overseas electors, and to those temporarily overseas persons who did not timely complete the permanent registration procedure.

If you have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2, page 12.

### D. Notary/Witness Requirements

**FPCA:** No notary or witness required.

**State Registration Card:** The state registration card used to register permanently must be witnessed by a notary public or other officer authorized by law to administer oaths

**Ballot Return Envelope:** No notary or witness required.

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## G. Special Write-in Ballot

Missouri provides a state special write-in absentee ballot available 80 days before a general election if you will be unable to vote by any other means due to living in an isolated or extremely remote area of the world.

You may use the FPCA to request this state special write-in absentee ballot. In Item 7 of the FPCA, place one of the state special write-in labels from Section III.F. If no labels are available, write in Item 7: "I am unable to vote by any other means due to requirements of military service or due to living in isolated or extremely remote areas of the world. I request a special write-in absentee ballot."

You must request the special write-in ballot within 80 days of a general election. Vote this ballot by writing in a party preference or the names of specific candidates.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

### A. Bars to Registration and Voting

Persons imprisoned, on probation or parole for a felony, convicted of an election law violation, or found incapacitated (with loss of voting rights) may not register or vote.

### B. Cancellation of Registration

Registration is canceled if a voter fails to respond to a confirmation notice and then fails to vote by the second general election occurring after the notice.

## C. Late Registration

Members of the Armed Forces and merchant marine, civilian employees of the U.S. Government working outside the U.S. and members of religious or welfare organizations assisting Service members who have been honorably discharged or terminated from their service within sixty days of an election, are eligible to vote in that election.

## D. Action on Registration Requests

Verification notices are sent within seven (7) working days of receipt of application. Rejection notices are sent within seven (7) working days of receipt of application.

## E. Where To Send It

Mail your FPCA to the County Clerk in the city or county of your legal voting residence, listed as follows (unless otherwise noted):

City	Mailing Address	Zip Code
St Louis City	Acting Director, 300 N. Tucker, St. Louis	63101
County	County Seat	Zip Code
Adair	106 W. Washington, Kirksville	63501
Andrew	Andrew Co. Courthouse, PO Box 206, Savannah	64485
Atchison	400 S. Washington Street, Rock Port	64482
Audrain	101 N. Jefferson, Room 101, Mexico	65265
Barry	700 Main, Suite 2, Cassville	65625
Barton	1004 Gulf, Lamar	64759
Bates	1 N. Delaware, Butler	64730
Benton	PO Box 1238, Warsaw	65355
Bollinger	204 E. High Street, Marble Hill	63764
Boone	801 E. Walnut St., Room. 236, Columbia	65201
Buchanan	411 Jules, Saint Joseph	64501
Butler	Butler County Courthouse, Poplar Bluff	63901
Caldwell	Caldwell County Courthouse, PO Box 67, Kingston	64650
Callaway	10 E. Fifth Street, Fulton	65251
Camden	#1 Court Circle, PO Box 960, Camdenton	65020
Cape Girardeau	1 Barton Square, Jackson	63755
Carroll	Carroll County Courthouse, Carrollton	64633
Carter	Carter County courthouse, PO Box 517, Van Buren	63965
Cass	102 E. Wall, Harrisonville	64701
Cedar	Cedar County Courthouse, Stockton	65785
Chariton	306 S. Cherry, Keytesville	65261
Christian	100 W. Church, Room 206, Ozark	65721
Clark	111 E. Clark, Kahoka	63445
Clay	Acting Director, 100 W. Mississippi, Liberty	64068
Clinton	Clinton County Courthouse, PO Box 245, Plattsburg	64477
Cole	311 E. High Street, Jefferson City	65101
Copper	200 Main Street, Room 23, Boonville	65233
Crawford	Crawford County Courthouse, PO Box AS, Steelville	65565
Dade	Dade County Courthouse, Greenfield	65661
Dallas	Dallas County Courthouse, Buffalo	65622
Daviess	102 N. Main, Gallatin	64640
De Kalb	109 W. Main Street, Maysville	64469
Dent	400 N. Main Street, Salem	65560
Douglas	203 S.E. Second, PO Box 398, Ava	65608
Dunklin	Dunklin County Courthouse, PO Box 188, Kennett	63857
Franklin	300 East Main, Room 201, Union	63084
Gasconade	119 E. First Street, Suite 2, Hermann	65041
Gentry	Gentry County Courthouse, Albany	64402
Greene	940 Boonville, Room 113, Springfield	65802
Grundy	700 Main Street, Trenton	64683
Harrison	1500 Main Street, PO Box 525, Bethany	64424
Henry	100 W. Franklin, Clinton	64735
Hickory	Hickory County Courthouse, PO Box 3, Hermitage	65668
Holt	102 W. Nodaway, PO Box 437, Oregon	64473
Howard	#1 Courthouse Square, Fayette	65248
Howell	1 Courthouse, West Plains	65775
Iron	Iron County Courthouse, PO Box 42, Ironton	63650

County	County Seat	Zip Code	County	County Seat	Zip Code
Jackson	Director, 112 W. Lexington, PO Box 296, Independence	64051	Pettis	415 S. Ohio, Sedalia	65301
Jasper	Jasper County Courthouse, 302 S. Main Street, Room 102, Carthage	64836	Phelps	200 N. Main Street, Rolla	65401
Jefferson	300 Second Street, PO Box 100, Hillsboro	63050	Pike	115 W. Main, Bowling Green	63334
Johnson	Johnson County Courthouse, Warrensburg	64093	Platte	2600 NW Prairie View Road, PO Box 560, Platte City	64079
Kansas City	Director, 1828 Walnut, Suite, 300., Kansas City	64108	Polk	Polk County Courthouse, Bolivar	65613
Knox	107 N. 4th Street, Edina	63537	Pulaski	201 Historic 66 E., Suite 101, Waynesville	65583
Laclede	200 N. Adams, Lebanon	65536	Putnam	Putnam County Courthouse, Unionville	63565
Lafayette	1001 Main, Lexington	64067	Ralls	Ralls County Courthouse, PO Box 400, New London	63459
Lawrence	Lawrence County Courthouse, PO Box 309, Mount Vernon	65712	Randolph	110 South Main Street, Huntsville	65259
Lewis	100 E. Lafayette, PO Box 67, Monticello	63457	Ray	100 W. Main, Richmond	64085
Lincoln	201 Main Street, Troy	63379	Reynolds	Courthouse Square, PO Box 10, Centerville	63633
Linn	High Street, PO Box 92, Linneus	64653	Ripley	Ripley County Courthouse, 100 Courthouse Circle, Doniphan	63935
Livingston	700 Webster St., Suite 10, Chillicothe	64601	Saline	Saline County Courthouse, Marshall	65340
Macon	101 E. Washington, PO Box 96, Macon	63552	Schuyler	Schuyler County Courthouse, PO Box 187, Lancaster	63548
Madison	1 Courthouse Square, Fredericktown	63645	Scotland	117 S. Market, Suite 100, Memphis	63555
Maries	Fourth & Main, PO Box 205, Vienna	65582	Scott	Scott County Courthouse, PO Box 188, Benton	63736
Marion	100 S. Main, Palmyra	63461	Shannon	Shannon County Courthouse, PO Box 187, Eminence	65466
McDonald	McDonald County Courthouse, PO Box 665	64856	Shelby	Shelby County Courthouse, PO Box 186, Shelbyville	63469
Mercer	802 Main St. Mercer Co. Courthouse, Princeton	64673	St Charles	201 N. Second Street, Rm. 541, St Charles	63301
Miller	Miller County Courthouse, PO Box 12, Tuscumbia	65082	St Clair	655 Second Street, PO Box 525, Ocoola	64776
Mississippi	200 N. Main, PO Box 369, Charleston	63834	St Francois	St. Francois County Courthouse, Farmington	63640
Moniteau	200 E. Main Street, California	65018	St Louis	12 Sunnen Drive, Maplewood	63143
Monroe	300 N. Main Street, Paris	65275	Ste Genevieve	300 N. Tucker, St., Genevieve	63670
Montgomery	211 E. Third Street, Montgomery City	63361	Stoddard	Stoddard County Courthouse, PO Box 110, Bloomfield	63825
Morgan	100 E. Newton, Versailles	65084	Stone	Stone County Courthouse, PO Box 45, Galena	65656
New Madrid	New Madrid County Courthouse, PO Box 68, New Madrid	63869	Sullivan	109 N. Main, Milan	63556
Newton	Newton County Courthouse, PO Box 488, Neosho	64850	Taney	266 A. Main Street, PO Box 156, Forsyth	65653
Nodaway	Nodaway County Courthouse, PO Box 218, Maryville	64468	Texas	210 N. Grand Avenue, Houston	65483
Oregon	Oregon County Courthouse, PO Box 324, Alton	65606	Vernon	100 W. Cherry, Nevada	64772
Osage	Osage County Courthouse, PO Box 826, Linn	65051	Warren	104 W. Main, Suite B, Warrenton	63383
Ozark	Ozark County Courthouse, PO Box 416, Gainesville	65655	Washington	102 N. Missouri Street, Potosi	63664
Pemiscot	610 Ward Avenue, Caruthersville	63830	Wayne	Wayne County Courthouse, PO Box 168, Greenville	63944
Perry	321 N. Main, No. 2, Perryville	63775	Webster	Webster County Courthouse, 101 S. Crittenden, Marshfield	65706
			Worth	Fourth & Front Street, PO Box L, Grant City	64456
			Wright	125 Court Square, PO Box 98, Hartville	65667

***Your Choice Is Your Voice.... Vote America***

by SSG Michael S. Medley, USA, Fort Leonard Wood, Missouri





